

## CANDIDATE DECLARATION & AUTHORISATION



1. **I CERTIFY** that all information that I have provided to you is true, accurate and complete.
2. **I UNDERSTAND** that all information provided about me to you will be held by you and used for the purpose of evaluating my qualifications, experience and suitability for permanent and/ or contract employment with you or with any other employer.
3. **I AUTHORISE** you to contact any person nominated by me and seek further information from them which may be relevant to my application for employment. Without limiting the generality of this authorisation, I authorise you to obtain any information about me held by credit reference agencies.
4. **I UNDERSTAND** that if I, or if any other person, withholds relevant information about me, my application may not be further considered. I also understand that my employment may be terminated if, after investigation, an employer discovers that any information which I have provided, or which has been provided about me is false or misleading, or any material information which would affect an employers decision to employ is withheld.
5. **I AUTHORISE** you to retain any information about me until I advise you that I no longer wish to seek employment opportunities through you and that I wish you to delete or destroy that information. I understand that you might retain non-active information about me on your computer system, unless I request you to destroy that information.

### CONFIDENTIALITY:

**I UNDERSTAND** that strict confidentiality between Adroit Recruitment Ltd and me is of the utmost importance. Neither Adroit Recruitment Ltd nor I will disclose to any third parties the nature of our relationship without full agreement and knowledge of one another.

**SIGNED BY:** (Candidate)

\_\_\_\_\_

Full Name

\_\_\_\_\_

Signature

**WITNESSED BY:** (Adroit Recruitment Ltd)

\_\_\_\_\_

**DATED:**

\_\_\_\_\_